

Position Title: Contest Scorer

Reports To: Contest Supervisor

Job Overview

The scorer's role is mostly limited to contest days, although they may be involved in the preparation of judging sheets depending on the requirements of any given contest and contest supervisor.

On Contest Day the Contest Scorer is responsible for:

- entry of results data into PBV scoring software;
- production of Results Mastersheets for the Contest Supervisor to check and approve;
- production of placings summary for Announcer(s)
- release of Mastersheets to bands (hard and soft copies);
- provision of Mastersheets for posting (PBA website, PBV.com; Facebook); and
- oversight of assistant scorer, scorers under training.

Responsibilities and Duties

Perform duties as requested by the Contest Supervisor. This might involve, but not be limited to:

- preparing adjudicator scoring and comments sheets ahead of a contest (if required);
- receive scoring sheets from Adjudicators;
- ensure results are entered accurately into PBV database;
- help prepare Results Mastersheet from data entered;
- liaise with Contest Supervisor to resolve any results issues (ties, discrepancies etc);
- assist with band contest check-in and results pick-up, as required;
- advising VP Rules and Admin on matters related to contest scoring.

Qualifications and attributes

- elementary Certificate Rules and Administration Pipe Bands Australia, or equivalent is desirable, but not mandatory;
- familiarity MS Excel;
- attention to detail.

Mandatory Requirements:

Persons acting in this capacity MUST hold a valid and current Working With Children Permit issued by the Victorian Government, an equivalent permit issued by another State, or a recognized exemption, such as a Police Officer or registered teacher.

Remuneration:

The contest scorer is eligible for remuneration as per PBV Contest Fees policy.